

**Oscar Grady Library Board
Meeting Minutes**

January 10, 2012

Members and Guests Present

Members: Joe Caban, Jen Gerber, Kay Hamann, Laure Herlinger, Sonia Lear, Rose Hass Leider, Hope Mullins, Heidi Rettler, and Joann Wiesner.

1) Call to Order

Joann Wiesner called to order the meeting of the Oscar Grady Library Board at 6:00P.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments

There were no citizen comments.

4) Approval of Minutes from Last Meeting

The minutes of the December 13, 2011 meeting were approved with amendments.

5) Financial Report

- a) A motion was made, seconded, and passed authorizing payment of the December 2011 bills.
- b) A motion was made, seconded, and passed accepting the December 2011 Financial Report.

6) Director's Report

There were 300 DVD rental checkouts in December. The revenue will appear in the January 2012 financials.

Winter Children's Story Time started with a large group today; the theme was snowmen.

The February all-staff meeting topics will be the video surveillance system, and concealed carry, presented by Chief Meloy.

The video camera install will be January 16th. Eight cameras will be installed throughout the building on all levels. The cameras will be accessible to the Director and the Police Department. A pedestal sign will be in the lobby to inform patrons that they are being recorded.

The Computer Technology classes are coming in February. 10 computers will be on site for participant use.

Danny Cook, Eagle Scout candidate, will be coming to the February or March board meeting to present his project, a Story Time Garden.

a) Circulation Statistics

The circulation statistics were 6,553 for December and 94,759 YTD, down 6% from the 2010 year-end numbers.

b) Internet Use

Internet use was 647 for December, up from last year's 552. The 2011 YTD was 9,591, up 523 from 2010.

c) Website Statistics

There were 3,109 hits to the website in December and 41,369 YTD, up 15% over last year.

The top pages visited for 2011 were E-books, Director's Page, and Summer Reading Program.

d) People Counter

The people counter counted 6,610 entries & exits in December with 52,778 entries & exits for the year – the highest number the library has ever had.

7) **Communications**

None.

8) **Other Matters**

The Village Recognition Dinner will be February 24th. It will be catered by the Firehouse.

9) **Adjournment**

A motion was made, seconded, and passed to adjourn the meeting at 6:24P after setting February 14, 2012, as the next meeting date.

Minutes respectfully submitted by: Heidi Rettler