

Oscar Grady Library Board Meeting Minutes

January 20, 2015

Members & Guests Present

Present: Kris Becker, Jen Gerber, Kay Hamann, Mary Jo Hansen, Sonia Lear, Hope Mullins, Heidi Rettler, Becky Steck.

Not Present: Joe Caban.

1) Call to Order

Sonia Lear called the meeting of the Oscar Grady Library Board to order at 6:00P.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments

None.

4) Approval of Minutes from Prior Meetings

The minutes of the December 9, 2014 meeting were approved as submitted.

5) Financial Report

A motion was made, seconded, and passed authorizing payment of the December 2014 CSRF bills and accepting the December 2014 General Fund Financial Report.

6) Circulation Policy Update

J. Gerber presented the draft Circulation Policy to the board for discussion. The updates to the policy were in the ***Loan Periods*** section to increase the renewals to 2, in line with the ESLS standard. Clarification was added to the ***Lost Items*** section regarding item cost, processing fee, overdue charge cap, and non-acceptance of replacements or gifts in lieu of payment.

A motion was made, seconded, and passed accepting the updated Circulation Policy as written.

7) Waukesha (WCFLS) Letter

J. Gerber shared correspondence with the board from Connie Meyer, Director of the WCFLS. The board discussed the correspondence. S. Lear is going to contact the Ozaukee County Board to find out if there are other county representatives on other library boards in the county and bring the findings to the next meeting.

8) Annual Report – Statement Concerning Public Library System Effectiveness (2014)

The board discussed at length the ESLS library system effectiveness and the board's choice for the 2014 form. The board will discuss the written report response at the February meeting.

A motion was made, seconded, and passed stating that the system did not provide effective leadership and adequately meet the needs of the library in 2014.

9) Director's Report

J. Gerber let the board know that wireless printing is now available; a press release will be sent to the Ozaukee Press on this new service. The staff celebrated this 1-year long process.

The staff is researching smart boards, specifically the Sharp Aquos board. J. Gerber will be approaching the Friends of the Library group regarding this technology.

The Friends of the Library will give away free Friends Family-level annual memberships to families that donate Xbox, PlayStation, or Nintendo games in the month of February.

Paul Onufrak is no longer employed by ESLS.

Recently, about 12 DVDs were stolen from the collection; the thief was caught by the Saukville PD using the video surveillance system footage.

10) Communications

The WLA Executive Director, Mr. Plumer Lovelace III, will be attending the March board meeting.

11) Other Matters

None.

12) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 8:02P after setting Tuesday, February 10, 2015, as the next meeting date.

Minutes respectfully submitted by: Heidi Rettler