

Oscar Grady Library Board Meeting Minutes

May 12, 2015

Members & Guests Present

Present: Kris Becker, Joe Caban, Jen Gerber, Mary Jo Hansen, Sonia Lear, Hope Mullins, Heidi Rettler, Becky Steck.

Absent: Kay Hamann

1) Call to Order

Sonia Lear called the meeting of the Oscar Grady Library Board to order at 6:00P.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments/Introductions

No citizen comments.

4) Approval of Minutes from Prior Meetings

The minutes of the April 14, 2015 meeting were approved as submitted.

5) Financial Report

A motion was made, seconded, and passed authorizing payment of the April 2015 CSRF bills and accepting the April 2015 General Fund Financial Report.

6) Digital Media Conversion Lab Policy

The board reviewed and discussed the draft Digital Media Conversion Lab Policy.

A motion was made, seconded, and passed to accept the policy, with the amendment to Item 9.

7) Director's Report

The Staff Development Day will be Friday, May 15th. The library will be closed to the public for this day. The entire staff is taking Digital Media Conversion Lab training. The lab is expected to be open to patrons on June 1, 2015.

J. Gerber stated that the annual Friends of the Library Book Sale raised \$1,200. The remaining books were donated to the Port Washington Grand Avenue Methodist Church Rummage Sale being held on Father's Day weekend in June.

The Village Board had their semi-monthly meeting at the library; they toured the Digital Media Conversion Lab. The board was very proud and enthusiastic.

Amy Birtell and the ESLS Board would like the member library boards to consider using WisNet instead of BadgerNet. The estimated cost would be \$180,000.

8) Communications

S. Lear received correspondence from ESLS, including a copy of 403 Labs' report regarding their investigation of a possible computer network breach at our library. The Saukville Police Department report for this incident is not yet available.

A meeting with the ESLS President & several ESLS board members to discuss computer network security issues with Saukville Police Chief Jeff Goetz, Village Administrator Dawn Wagner, Library Board President S. Lear, and Library Director J. Gerber is still pending.

9) Other Matters

The library received an in memoriam donation from the family of Dr. Robert Schuknecht, a local veterinarian who was a longtime library board member and active patron.

The next meeting will be the annual meeting; officer elections will be held at this meeting.

10) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 7:15P after setting Tuesday, June 9, 2015, as the next meeting date.

Minutes respectfully submitted by: Heidi Rettler