

Oscar Grady Library Board Meeting Minutes

May 14, 2013

Members & Guests Present

Members Present: Kris Becker, Joe Caban, Jen Gerber, Sonia Lear, Heidi Rettler, Becky Steck.

Members Not Present: Kay Hamann, Hope Mullins.

1) Call to Order

Sonia Lear called the meeting of the Oscar Grady Library Board to order at 6:00P.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments

None.

4) Approval of Minutes from Last Meeting

The minutes of the April 09, 2013 meeting were approved as submitted.

5) Financial Report

A motion was made, seconded, and passed authorizing payment of the April 2013 CSRF bills.

A motion was made, seconded, and passed accepting the April 2013 Financial Report.

6) Flooring Proposal

J. Gerber presented the flooring proposal from Kohls Floor Covering, Inc.; the total quote is \$11,865 for half of the first floor & Community Room. This would come from CSRF Building Expenses. The board discussed the proposal. A motion was made, seconded, and passed to approve the Kohls flooring quote for E1602 color flooring, not to exceed \$12,000.

7) Friends of the Oscar Grady Library – 2013 Donation

The Friends of the Oscar Grady Library made their 2013 donation in the amount of \$1,425. The donation breakdown is as follows: LEGO Club startup – \$450; 1,000 Books before Kindergarten program for 0-5 year olds – \$500; Senior Luncheon – \$75; and Summer Reading prizes – \$400.

8) Director's Report

The roof replacement will be the 2nd week in June. The flooring will be installed once the roof is completed.

Movies for teens & adults will be shown on Fridays at 2P in the Community Room; there will be FREE popcorn!

There will be an ESLS & Manitowoc/Calumet system merger presentation by David Weinhold at 7:00P on Wednesday, June 12, 2013, at the Frank L. Weyenberg Library in Mequon. J. Gerber handed out the invitations.

There was another merger meeting between the library directors. The decision whether or not to merge will be made during the May 31st meeting.

The library currently pays ESLS an annual fee of **\$12,500** which includes ILS (catalog), technical support, & delivery services.

There are two options available if a merger occurs, A & B.

Option A is the same service level currently being provided; the library's cost would be **\$9,342** annually.

Option B would cost the library **\$2,670** annually; services would be shaved dramatically, including network support.

The Option B cost savings are so significant because the ILS and delivery services would be paid for by the system, not the member libraries.

1) Circulation Statistics, OverDrive & Rental DVDs

The circulation statistics & OverDrive electronic media checkouts for April & May will be available next month.

116 rental DVDs were checked out in April, generating \$453.00 in revenue for 2013.

2) Internet Use & Website Statistics

Internet use, website hits, and the top web pages for April & May will be available next month.

3) Website Statistics & People Counter

The people counter entries and exits for April & May will be available next month.

9) Communications

None.

10) Other Matters

The board discussed availability for the June board meeting & system merger presentation/meeting.

11) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 6:58P after setting Tuesday, June 11, 2013, as the next meeting date.

Minutes respectfully submitted by: Heidi Rettler