

Oscar Grady Library Board Meeting Minutes

October 08, 2013

Members & Guests Present

Present: Kris Becker, Joe Caban, Jen Gerber, Kay Hamann, Mary Jo Hansen, Hope Mullins, Heidi Rettler, Becky Steck.

Not Present: Sonia Lear.

1) Call to Order

Kay Hamann called the meeting of the Oscar Grady Library Board to order at 6:06P.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments

None.

4) Approval of Minutes from Last Meeting

The minutes of the September 10, 2013 meeting were approved as amended.

5) Financial Reports

A motion was made, seconded, and passed authorizing payment of the September 2013 CSRF bills.

A motion was made, seconded, and passed accepting the September 2013 Financial Report.

6) Director's Report

The Staff Development day was held September 27th; multiple collections were moved, Non-fiction was weeded, and Mystery was expanded. The village-wide harassment training program was presented as well.

J. Gerber attended 'The Black Belt Librarian' program about how to write enforceable policies and how to enforce them with patrons. The book is being read by the staff now.

The budget tour was on October 3rd; it went well. J. Caban stated that Village Board budget discussions begin next week.

The new clubs are up and running. Reading Animals, the preteen book discussion club, discussed The Phantom Tollbooth in September and will discuss A Wrinkle in Time in October. The monthly Recipe Club for adults began in October with Appetizers; November will be Bread. LEGO club will be tomorrow; the first session was well attended. This is funded by the Friends of the Library.

The annual Senior Luncheon will be Friday, November 8th; this is co-funded by the Friends and the Library. The catered lunch will be from Messina's.

1) Circulation Statistics, OverDrive & Rental DVDs

The circulation statistics were 7,952 for August, down from last year and 6,859 for September, down from last year.

The OverDrive electronic media users were 412 for August and 456 for September, with a total of 2,816 for the year.

72 rental DVDs were checked out in September, generating \$918.00 in revenue for 2013.

2) Internet Use & Website Statistics

Internet use was 901 for August, down from last year and 927 for September, up from last year.

The website hits were 3,852 for August, up from last year, and 3,726 for September, up from last year.

The top web pages for September were E-books, Director's Page, and Library LEGO Lab Page.

3) Website Statistics & People Counter

The people counter counted 9,825 entries and exits for August, down from last year and 9,114 entries and exits for September, down from last year. There have been 93,507 entries/exits for the year.

7) Communications

None.

8) Other Matters

None.

9) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 6:29P after setting Tuesday, November 12, 2013, as the next meeting date.

Minutes respectfully submitted by: Heidi Rettler