

Oscar Grady Library Board Meeting Minutes

December 11, 2012

Members & Guests Present

Members Present: Joe Caban, Jen Gerber, Kay Hamann, Sonia Lear, Hope Mullins, Heidi Rettler, and Becky Steck.

1) Call to Order

Kay Hamann called the meeting of the Oscar Grady Library Board to order at 6:00P.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments

There were no citizen comments.

4) Approval of Minutes from Last Meeting

The minutes of the November 13, 2012 meeting were approved as submitted.

5) Financial Report

A motion was made, seconded, and passed authorizing payment of the November 2012 CSRF bills.

A motion was made, seconded, and passed accepting the November 2012 Financial Report.

6) Village Board Approved 2013 Library Budget

The Village Board approved the 2013 Library Budget. J. Gerber reviewed the budget with the board; the Village approved a 2% wage increase for staff, effective January 1, 2013. The new roof was approved per the recommendation made by the Library Board in September 2012. The flooring was approved and will be installed after the new roof.

7) Election: Office of Library Board President

The Board President for Consideration is Sonia Lear. The board voted to elect Sonia as the new President. J. Caban stated that any names of potential board members need to be provided to Barb Dickmann, Village President.

8) Director's Report

The camera system is up and running at the PD and in the squad cars. Dawn Wagner also has access at Village Hall, if necessary. Eastern Shores Library System (ESLS) has been talking about a possible system merger. November's meeting was hosted by Oscar Grady Library; it was unanimous that ESLS would like to merge with another system. The next ESLS Director's meeting will be held on 12/18/2012 with the Manitowoc Calumet, Waukesha Federated and Winnefox system directors to gather information.

Food for Fines for the Ozaukee County Food Pantry ended December 7th. It was a huge success – two tubs and several boxes full were collected.

There were 64 kids who visited with Santa on December 5th; Julie read stories, sang songs, and did a snowman ornament craft also.

The Enlightenment Discussion Group for Seniors is starting up in January; they are meeting on Friday mornings. Coffee & cookies will be provided.

1) Circulation Statistics & Rental DVDs

The circulation statistics were 6,602 for November, down from last year.

62 rental DVDs were checked out in November, generating \$1,287 in revenue for the year.

2) Internet Use & Website Statistics

Internet use was 910 for November, up from last year.

The website hits were 3,545 for November, up from last year. The top pages for November were E-books, Director's Page, and Calendar.

3) Website Statistics & People Counter

The people counter counted 8,523 entries and exits in November, up from last year. We are at approximately 51,000 for the year.

9) Communications

A high school girl came in to see if the Library would participate in a Toys 4 Tots drive in December instead of Food for Fines. The board will discuss this for next year.

Joann Wiesner submitted her resignation letter; J. Gerber passed out copies to the board.

10) Other Matters

None.

11) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 6:51P after setting Tuesday, January 8, 2013, as the next meeting date.

Minutes respectfully submitted by: Heidi Rettler